

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/2

14 July, 2021

On behalf of Bugando Medical Center (BMC) Public Service Recruitment Secretariat invites qualified Tanzanians to fill **2** vacant posts as mentioned below.

1.0 BUGANDO MEDICAL CENTER

Bugando Medical Center is a referral, consultant, and university teaching hospital for the Lake and Western zones of the United Republic of Tanzania. It is situated along the shores of Lake Victoria in Mwanza City. It is a referral tertiary specialist care for eight regions and serves a catchment's population of over 14 million people.

1.1 SPECIALIST MEDICAL DOCTOR II 1POST

2.1.1 DUTIES AND RESPONSIBILITIES

- i. Attending in and out patients.
- ii. Attending emergency medical duties.
- iii. Carrying out specialized investigations of admitted patients.
- iv. Ensuring that prescribed instructions are carried out.
- v. Conducting specialized operations of his specialized field of study.
- vi. Conducting on the job training to the junior staff
- vii. Carrying out service and participating in major ward rounds.
- viii. Supervising medical students and interns in clinical duties.
- ix. Participating fully in morning clinical sessions, patient presentation and journal clubs.
- x. Participating in research activities.
- xi. Conducting outreach programs

2.1.2. QUALIFICATIONS AND EXPERIENCE

Holder of a Masters of Medicine (M.Med) in general surgery or its equivalent from a recognized Institution. Must be registered by the Tanganyika Medical Council as a Medical Doctor.

1.2 CONSULTANT MEDICAL DOCTOR 1 POST

2.2.1 DUTIES AND RESPONSIBILITIES

- i. Carrying out specialized medical care in respective field.
- ii. Teaching and supervising medical students and postgraduate students including setting exams.
- iii. Can be appointed to head a firm.
- iv. Can be assigned a senior administrative post at the hospital.
- v. Conducting medical researches.
- vi. Conducting surgical duties.
- vii. Conduct outreach services.
- viii. Formulate SOP in the respective department/section/units.
- ix. Strategic duties for the development of medical services.
- x. Attending emergency duties.
- xi. Participating fully in morning clinical sessions, patient presentation and journal clubs.

2.2.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Masters/Postgraduate Doctor of Medicine or MBChB degree or its equivalent with postgraduate degree in the respective field of specialization, with super specialization in radiation oncology or pediatric surgery, with 8 years of working experience in medical specialist.

GENERAL CONDITIONS;

- i. All applicants must be citizens of Tanzania of an age not above 45 years except those who are in public service;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;

- iv. Applicants must attach their certified copies of the following certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - Birth certificate.
- v. Attaching copies of the following certificates is strictly not accepted
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts.
- vi. Applicants employed in the Public Service **should route their application letters through their respective employers;**
- vii. Applicants who have/were retired from the Public Service for whatever reason should not apply;
- viii. Applicants should indicate three reputable referees with their reliable contacts;
- ix. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA) and National Council for Technical Education (NACTE);
- x. Certificates from Foreign Universities should be verified by The Tanzania Commission for Universities (TCU);
- xi. Applicants with special needs/case (disability) are supposed/advised to indicate;
- xii. A **signed application letter** should be written either in Swahili or English and Addressed to *Secretary, Presidents Office, Public Service Recruitment Secretariat, P.O. Box 2320, Utumishi Building at University of Dodoma & Asha Rose Migiro Buildings - Dodoma.*
- xiii. Deadline for application is **27th July, 2021**
- xiv. Only short listed candidates will be informed on a date for interview; and
- xv. Presentation of forged certificates and other information will necessitate to legal action.

NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')

Released by;

SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT